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Danbury  
SUPERIOR COURT

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Assignment of Limited Contested  
Dissolutions of Marriage

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Hon. Michael E. Shay  
Courtroom 3

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NOTICE

SPECIAL MASTERS PROGRAM

The following is a list of cases assigned for pre-trial conference pursuant to the Special Masters Program. There will be one team of Special Masters working on a given assignment day. Case assignments are below and will proceed as follows for each date listed in the conference room outside of Courtroom Three:

Case # 1 - 8:30 A.M.

Case # 2 - 9:30 A.M.

Case # 3 - 10:30 A.M.

Case # 4 - 11:15 A.M.

Case # 5 - 12:15 P.M.

Clients must be present and participate in the discussions with the Special Masters.

Counsel shall exchange information sheets and the following papers and documents one week before the Special Masters conference, unless previously furnished, and shall produce same at the Special Masters conference:

- a. Appraisals for all real estate and/or a stipulation as to value.

(Notice Continued on Last Column)

NOTICE (continued from Column 1)

- b. Relevant Federal Income Tax returns, 1099's, W-2's, and any other relevant income records for the past three years.
- c. Current print-out of all retirement benefits.
- d. Current financial affidavits per P.B. 25-30 or statements of income, assets and liabilities.
- e. Child support guideline worksheets.
- f. Written proposed orders without narrative or argument. Information sheets are available in the Clerk's Office.

No continuances will be granted. Failure of both parties to attend will result in dismissal, with prejudice, of the case. If only one party appears, the case will immediately proceed to trial.

At the conclusion of the matter, both counsel must report to the Clerk's Office to indicate to the Clerk whether the matter is settled. If the matter is settled, it will be assigned a date to be heard as an uncontested matter. If it has not settled, then it will be assigned a firm trial date and given back-up status on a sooner date certain. Counsel must indicate to the Clerk the expected length of the trial. Failure of both counsel to report to the Clerk's office for a trial date before leaving the courthouse on the day of pre-trial will result in a dismissal of the case.

If a case from this list is settled, counsel shall notify the Court in writing immediately so that it can be scheduled for disposition and another case placed in that slot. Such notice must be accompanied by a claim for the uncontested list and indicate the preferred Wednesday 9:30 a.m. assignment date no more than 2 weeks from the date of notice of settlement. This written notice should be directed to the "Masters Program."

Before any pretrial or Special Masters Conference the attorneys representing the parties shall meet to discuss all issues and make a bona fide attempt to resolve the matter. An affidavit shall be presented at any pretrial or Special Masters conference signed by the attorneys or parties indicating the conferences held, attempts at settlement and areas of disagreement.

NO TELEPHONE MARKINGS WILL BE TAKEN WITH RESPECT TO THIS CALENDAR.

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